

KTN Group Limited Privacy Policy

Last updated: October 2026

KTN Group Limited respects your privacy and is committed to protecting your personal information.

This Privacy Policy explains how we collect, use, store and protect personal information when you visit our website, contact us, make an enquiry or otherwise interact with KTN Group Limited.

1. Who we are

KTN Group Limited is a UK-based organisation operating within the health and social care sector.

For the purposes of UK data protection legislation:

Company name: KTN Group Limited

Company number: 13341371

Registered office: 61 Cambridge Park, Wanstead, London, England, E11 2PR

Privacy and data protection enquiries: contact@ktngroup.co.uk

KTN Group Limited is responsible for determining how and why personal information collected through this website is used.

2. Information we may collect

When you use our website or contact us, we may collect:

- your name;
- email address;
- telephone number;
- organisation or job title;
- information you provide when making an enquiry;
- recruitment or employment information where you apply for or enquire about a vacancy;
- correspondence between you and KTN Group Limited; and
- basic technical information necessary for the operation and security of our website.

Please do not provide confidential health, care or other sensitive personal information through a general website enquiry unless specifically requested.

3. How we use your information

We may use your personal information to:

- respond to enquiries;
- communicate with individuals and organisations who contact us;
- manage business and professional relationships;
- provide information about KTN Group Limited and our services;

- process recruitment enquiries and applications;
- operate, maintain and protect our website;
- meet our legal and regulatory responsibilities; and
- establish, exercise or defend legal claims where necessary.

4. Our lawful bases

We will only process personal information where we have a lawful basis to do so.

Depending on the circumstances, this may include:

- **Contract:** where processing is necessary to enter into or fulfil a contract with you.
- **Legal obligation:** where we are required to process information by law.
- **Legitimate interests:** where processing is necessary for the legitimate operation of our organisation and those interests do not override your rights and freedoms.
- **Consent:** where you have given us clear consent and consent is the appropriate lawful basis.

Where special category personal data is processed, we will ensure that an appropriate additional lawful condition applies.

5. Recruitment

If you apply for a vacancy through our website or send recruitment information to KTN Group Limited, we may use the information you provide to assess your application, communicate with you about recruitment and undertake appropriate recruitment and pre-employment processes.

This may include your:

- name and contact information;
- CV;
- employment history;
- qualifications and experience; and
- other information you choose to provide as part of your application.

Further privacy information may be provided to candidates during the recruitment process.

6. Sharing your personal information

KTN Group Limited does not sell personal information.

Where necessary and lawful, information may be shared with organisations which support our business, including:

- IT and website service providers;
- professional advisers;
- recruitment providers;

- organisations providing services on our behalf;
- regulatory, public or law enforcement authorities where we are required or permitted to do so by law; and
- other organisations within KTN Group where there is an appropriate and lawful reason for sharing the information.

Where another organisation processes personal information on our behalf, appropriate data protection arrangements will be put in place where required.

7. Keeping your information secure

We take appropriate technical and organisational measures to protect personal information against unauthorised access, disclosure, alteration, loss or misuse.

Access to personal information is restricted to individuals who have an appropriate reason to access it.

8. How long we keep your information

We do not keep personal information for longer than is reasonably necessary.

Retention periods will depend on the type of information, why it was collected and any applicable legal, regulatory or contractual requirements.

Information will be securely deleted or disposed of when it is no longer required.

9. International transfers

Some third-party technology or service providers may process information outside the United Kingdom.

Where personal information is transferred internationally, KTN Group Limited will ensure that appropriate safeguards are in place where required by UK data protection legislation.

10. Cookies and website tracking

KTN Group Limited does **not currently use Google Analytics, Microsoft Clarity, Meta Pixel or similar website tracking technologies.**

The website may use cookies or similar technologies that are **strictly necessary for the website to function correctly or securely.**

If we introduce non-essential analytics, advertising or tracking technologies in the future, we will update our privacy and cookie information and obtain consent where required.

11. Your data protection rights

Depending on the circumstances, UK data protection law provides you with a number of rights regarding your personal information.

These may include the right to:

- request access to personal information we hold about you;
- ask us to correct inaccurate or incomplete information;

- ask us to delete your personal information in certain circumstances;
- ask us to restrict the processing of your information;
- object to certain types of processing;
- request transfer of your information where applicable; and
- withdraw your consent at any time where we rely upon consent.

Not every right applies in every circumstance.

To exercise your rights or ask a question about your personal information, please contact:

contact@ktngroup.co.uk

12. Complaints

If you have concerns about the way KTN Group Limited has handled your personal information, please contact us in the first instance:

Email: contact@ktngroup.co.uk

Address: KTN Group Limited, 61 Cambridge Park, Wanstead, London, England, E11 2PR

You also have the right to raise concerns with the **Information Commissioner's Office (ICO)**, the UK's data protection regulator.

13. Links to other websites

Our website may contain links to websites operated by other organisations.

KTN Group Limited is not responsible for the privacy practices of external websites. We recommend reviewing the relevant organisation's privacy information before providing personal information through an external website.

14. Changes to this Privacy Policy

We may update this Privacy Policy from time to time to reflect changes to our website, business activities or legal and regulatory requirements.

The most recent version will be published on the KTN Group website together with the date it was last updated.